



FY2016 CITY OF FORT COLLINS Consolidated Plan Year Two

CAPER

Consolidated Annual Performance Evaluation

PUBLIC REVIEW DRAFT

**Public Comment Period:
November 13 to December 1, 2017**

Submit your comments

By Letter:

City of Fort Collins
Social Sustainability Department
Attn: Dianne Tjalkens
222 Laporte Avenue
PO BOX 580
Fort Collins, CO 80521

By Email:

dtjalkens@fcgov.com

By Phone:

970-221-6734

Review the Draft online:

fcgov.com/socialsustainability



CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

91.520(a)

During Year 2 of the 2015-2019 Consolidated Plan, the City of Fort Collins made substantial progress towards its each of its six priority goals.

1. **Increased supply of affordable rental housing: 72 total units, 8 HOME units**—Village on Horsetooth property was acquired in August 2016 and commenced construction; anticipated completion December of 2018. Additionally, Village on Redwood (72 units) was completed in FY16.
2. **Provide assistance for programs supporting affordable homeownership: 26 households**—The City of Fort Collins processed six (6) loans through its Homebuyer Assistance (HBA) program; five (5) housing units were completed at Habitat for Humanity’s Cottages at Avondale project; and fifteen (15) emergency loans (e.g., hot water heaters) for low-income, owner-occupied home repairs were issued through Loveland Housing Authority’s countywide Larimer Home Improvement Program (LHIP). The total increase was 26 units. It should be noted that the LHIP program, with previously issued funding from the City and elsewhere, continues to issue major home repair loans to low-income homeowners through paid-off loans which return money to the program. Those, while occurring, are not part of this report, due to year and source of original funding (local Affordable Housing Fund).
3. **Increase housing opportunities for persons experiencing homelessness: 8 households**—The City of Fort Collins provided Tenant Based Rental Assistance funding for eight (8) persons benefitting from the collaborative Community Behavioral Health Treatment program through Housing Catalyst and SummitStone Health Partners. Several community partners, such as Catholic Charities and Volunteers of America, were involved in rapid rehousing efforts for persons experiencing homelessness.
4. **Provide programs for homelessness prevention: 247 households**—Neighbor to Neighbor helped prevent eviction and homelessness, and contributed to housing stability for 247 persons through its emergency rental assistance program.
5. **Preserve existing affordable housing inventory: 12 units**—Twelve (12) units were rehabilitated at Neighbor to Neighbors’ Aztec and Crabtree properties.
6. **Supportive services to improve living conditions: 16,098 total individuals, 3017 CDBG funded**—All supportive services were aimed at providing benefit to low- and moderate-income clients. Between CDBG and local funds, 18,445 residents were served.
 - a. **Non-housing Public Service:** Total clients served = 16,098 (CDBG: 917, local funds: 15,181). Includes childcare and healthcare scholarships, health programs (e.g., dental, mental health), feeding programs for children and seniors, and support for vulnerable populations (youth, seniors, persons with disabilities, abuse survivors).
 - b. **Housing-related Public Service:** Emergency shelters (programs not in Goal #3) Catholic Charities Shelter and Crossroads Safehouse served 2100 clients.

Approximately one in ten people in our community of 150,000 were impacted through the investment of both federal CDBG and HOME dollars, and local Human Services Program and Affordable Housing

funds. Additionally, the City made significant, non-Competitive Process, financial and resource investments in other community initiatives. Examples of those include: annual funding toward Homeward 2020, the community's ten-year plan to make homelessness rare, short-lived, and non-recurring; and contributions and major involvement in Outreach Fort Collins, which maintains downtown as a safe and welcoming environment, while connecting those most vulnerable (often persons experiencing homelessness) to services and support networks. Finally, the City prioritizes staff representation on boards and groups covering key community development areas affecting low- and moderate-income populations, such as mental health, workforce development, healthcare, and childcare.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

YEAR 1 AVERAGE Proposed Proportion of Overall Five-Year Goal

- 1. Increase the supply of affordable housing (emphasis on rental). Proposed: 6 Actual: 72**
Outcomes: On track. Village on Redwood was completed in FY16, with previously awarded funds, for 72 additional units. Housing Catalyst is constructing 96 affordable units at Village on Horsetooth with its FY16 funding allocation; six (6) of these will be HOME units. Expected completion December 2018.
- 2. Provide assistance for programs supporting affordable homeownership: Proposed: 27 Actual: 26**
Outcomes: On track. City of Fort Collins Homebuyer Assistance (HBA) program loans (6); Habitat Cottages at Avondale, completed homes (5); Loveland Housing Authority Larimer Home Improvement Program (LHIP) emergency grants (15). LHIP used previously granted funds and other sources to complete its 15 units.
- 3. Increase housing opportunities for persons experiencing homelessness. Proposed: 0 Actual: 8**
Outcomes: On track. Progress was achieved through the Tenant Based Rental Assistance component of the Community Behavioral Health Treatment Program, a collaborative venture between SummitStone Health Partners and Housing Catalyst, serving those experiencing homelessness, who are often dually diagnosed.
- 4. Provide programs for homeless prevention: Proposed: 235 Actual: 247**
Outcomes: On track. Progress was achieved through the emergency rental assistance programs of Neighbor to Neighbor (247 persons).
- 5. Preserve existing affordable housing inventory: Proposed: 41 Actual: 12**
Outcomes: On track. Progress was achieved through the rehabilitation of 12 Neighbor to Neighbor units at Aztec and Crabtree. The Northern Hotel was awarded funding in the annual Competitive Process, but the rehabilitation is not yet complete.

6. Supportive services to improve living conditions (by category break-out):

- a. Non-housing Public Service. Proposed: 15,924. Actual: 917 (CDBG) + 15,181 (City-local) = 16,098 Total.**

Outcomes: Exceeds estimates. Includes programs for low- and moderate-income persons providing childcare scholarships, healthcare scholarships, health programs (dental, mental health), feeding programs for children and seniors, support for vulnerable or special populations, including those in legally protected classes, self-sufficiency/education/training/workforce programs, and non-housing support for those experiencing homelessness (e.g., Homeless Gear, Murphy Center operations). Progress was achieved through serving low- and moderate-income clients at the following agencies with **federal CDBG public service funds** for a total of **917 persons**: Catholic Charities Seniors (208), Disabled Resource Services (177), Elderhaus (103), SummitStone CBHT Program (25), and SummitStone Mental Health Services at the Murphy Center (404).

The **City's local Human Services Program/Keep Fort Collins Great funding** was used to assist 15,181 persons through: Alliance for Suicide Prevention (2306), Base Camp (116), Boys and Girls Clubs (694), CASA Program Support (224), CASA Harmony House (267), ChildSafe (332), Colorado Health Network dba Northern Colorado AIDS Project (73), Food Bank (1614), Health District Dental Connections (365), Homeless Gear Murphy Center Support (2827), Homeless Gear Program Support (2187), Matthews House Employment (27), Matthews House Youth (176), Neighbor to Neighbor Housing Counseling (2525), Project Self-Sufficiency (247), Rehabilitation Visiting Nurse Association (42), Respite Care (28), Sexual Assault Victim Advocate (656), Teaching Tree (38), Center for Family Outreach (44), Family Center (14), Turning Point (157), Voices Carry CAC (123), and VOA (99).

- b. Housing-related public service. Proposed: 1095 Actual: 2100**

Outcomes: Exceeded estimates. Includes emergency shelter numbers for Catholic Charities Shelter (CDBG: 1746), and Crossroads Safehouse (CDBG & local: 354).

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Program Year	Actual – Program Year
Expand housing opportunities for homeless persons	Homeless	HOME: \$0	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	0	8
Increase the supply of affordable housing	Affordable Housing	CDBG: \$0 HOME: \$1,125,000 Affordable Housing Fund: \$0	Rental units constructed	Household Housing Unit	6	72
Preserve existing affordable inventory	Affordable Housing	CDBG: \$1,052,953 Affordable Housing Fund: \$72,047	Rental units rehabilitated	Household Housing Unit	41	11
Provide programs for affordable homeownership	Affordable Housing	CDBG: \$80,000 Affordable Housing Fund: \$400,000	Direct Financial Assistance to Homebuyers	Households Assisted	27	26
Provide programs for homeless prevention	Homeless	Human Services Program Funds: \$39,011	Homelessness Prevention	Persons Assisted	235	247
Supportive Services to Improve Living Conditions	Community Development	CDBG: \$170,209 Human Services Program Funds: \$600,637	Public service activities other than Low/Moderate Income Housing Benefit Public service activities for Low/Moderate Income Housing Benefit Homeless Person Overnight Shelter	Persons Assisted	17,249	18,198

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City of Fort Collins made resource and funding investments via its annual Competitive Process, based on priorities set out in the 2015-2019 Consolidated Plan, as well as other strategic and planning documents such as the Affordable Housing Strategic Plan and the Social Sustainability Department Strategic Plan. Applications for funding were reviewed to determine how well they met Consolidated Plan priority needs and goals, the organizations’ ability to meet proposed outcomes, and timeliness. The most significant obstacles to addressing underserved needs in Fort Collins are the lack of available land for housing and the shortage of resources to fund all requests for financial assistance. The City of Fort Collins also annually allocates over a half million dollars of local funds for human service needs through the same Competitive Process that distributes CDBG and HOME funds. The City continues to contribute staff time and financial resources to community collaboratives that address Consolidated Plan priorities through longer-term, strategic work. Examples include Homeward 2020 (Fort Collins’ ten-year plan to make homelessness rare, short-lived, and non-recurring) and Outreach Fort Collins, a community initiative to keep downtown a safe and welcoming place while connecting vulnerable persons to services.

Table 1 Accomplishments Note: TBRA numbers are counted in the "Expand Housing Opportunities for Homeless Persons" category since TBRA funds in Fort Collins are geared to that specific population.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME
White	2487	16
Black or African American	196	0
Asian	24	1
American Indian or American Native	127	0
American Native and White	55	0
American Native and Black	7	0
Native Hawaiian or Other Pacific Islander	9	0
Other	112	0
Total	3017	17
Hispanic	453	3
Not Hispanic	2564	14

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

A chart with a demographic and racial/ethnic information by project is also included as an attachment.

HOUSING

The following persons were served through the following housing projects (reported in households, not persons):

- Habitat for Humanity, Avondale Cottages: 5 CDBG-assisted households, consisting of 5 White (1 Hispanic).
- City of Fort Collins, Homebuyer Assistance (HBA) Program: 4 CDBG-assisted households, consisting of 4 White (0 Hispanic);
- Housing Catalyst, Tenant Based Rental Assistance: 8 HOME-assisted households, consisting of 8 White (0 Hispanic).
- Housing Catalyst, Village on Redwood: The construction of a new 72-unit multi-family housing was completed in FY16, consisting of 67 White (19 Hispanic), 3 Asian, and 2 Other.

PUBLIC SERVICE

Persons were served through the following federal CDBG Public Service category programs: Catholic Charities Senior Outreach; Catholic Charities Shelter; Crossroads Safehouse, Advocacy; Disabled Resource Services, Access to Independence; Elderhaus, Community Based Therapeutic Care; SummitStone Health Partners, Community Behavioral Health Treatment Program; and SummitStone Health Partners, Mental Health Services, Murphy Center.

These projects were chosen for federal funds because they serve Presumed Benefit clientele, those people who are most vulnerable in our community, and who often represent a higher percentage of those in several protected classes—racial/ethnic minorities, seniors, persons with a disability, female heads-of-households, etc.

Demographics for Human Service Program projects funded solely with City dollars are included as an attachment.

PUBLIC FACILITY

There were no public facility projects funded in FY16.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	1,513,139	1,216,230
HOME	HOME	1,589,256	1,070,435
HOPWA	HOPWA		
ESG	ESG		
Other	Other	1,164,695	805,482.26

Table 3 - Resources Made Available

Narrative

Narrative explains "Other" subtotals informing amounts in Table 3.

Total "Other" Resources Made Available are \$1,164,695 (\$525,047 Affordable Housing Fund (AHF) plus \$639,648 Human Service Program (HSP)).

Total "Other" Amount Expended = \$805,482.26 (\$173,971 AHF + 631,511.26 (HSP)).

City AHF funds were expended on:

- Neighbor to Neighbor, Aztec rehabilitation: \$25,000
- Neighbor to Neighbor, Crabtree rehabilitation: \$28,000
- Housing Catalyst, Village on Shields: \$72,047

Additional Information:

- Northern Hotel was awarded \$250,000, but has not yet contracted.
- Larimer Home Improvement Program (LHIP) spent \$19,264 in prior year funds.
- Homebuyer Assistance Program (HBA) spent 29,660 in prior year funding.

City Human Service Program (HSP) Resources Made Available (\$639,648) are a combination of City Human Service funds and Keep Fort Collins Great funds.

Three agencies were unable to expend their full grant awards in FY16:

- ChildSafe, \$155.51: Employee turnover resulted in fewer grant eligible staff hours
- NCAP, 2741.23: Reporting oversights at agency's central accounting resulted in not drawing down full grant amount.
- Matthews House Education & Employment Program, \$5240.00: Program was rescoped and another funding source was secured.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City-wide	100	100	Activity is conducted City-wide

Table 4 – Identify the geographic distribution and location of investments

Narrative

All investments reflect a 100% city-wide percentage, since no investments are directed to a specific Target Area.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

City funding is often “first in” money for a Public Service or housing project. These funds are used by the organizations receiving them to leverage other funding sources such as other local, state, or federal dollars; individual and corporate donations, grants by foundations, and grants from other funders like United Way. The City’s Competitive Process application requires documentation of matching funds and an explanation of the organization’s ability to leverage funds received through the Competitive Process.

The City maintains the Land Bank Program, which holds land for future affordable housing development. One of the five parcels was sold to Housing Catalyst for the development of 96 affordable units, including 6 HOME units. That sale was completed in 2017 and construction has begun.

Match requirements are cited in the tables below, and occurred through the City’s Homebuyer Assistance program loans, City Fee Waivers, City Affordable Housing Funds and the discount sales price of City owned land.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	1,208,980.98
2. Match contributed during current Federal fiscal year	899,986.87
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	2,108,967.85
4. Match liability for current Federal fiscal year	26,184.80
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	2,082,783.05

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
HBA (Harwood)	12/31/2017	\$2178.55	0	0	0	0	0	\$2178.55
Affordable Housing Funds (Redwood)	1/04/2017	\$540,590.03	0	0	0	0	0	\$540,590.03
HBA (Pickering-Wilson)	2/21/2017	\$5000.00	0	0	0	0	0	\$5000.00
Fee Waivers (Redwood)	5/16/2017	\$100,708.00	0	0	0	0	0	\$100,708.00
HBA (Lopez-Arana)	5/24/2017	\$10,010.29	0	0	0	0	0	\$10,010.29
Land Discount (Horsetooth)	5/30/2017	\$233,700.00	0	0	0	0	0	\$233,700.00
HBA (Shugarts)	6/02/2017	\$7800.00	0	0	0	0	0	\$7800.00

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period	Amount received during reporting period	Total amount expended during reporting period	Amount expended for TBRA	Balance on hand at end of reporting period
\$	\$	\$	\$	\$
\$29,168	\$392,777	\$116,286	\$17,587	\$305,659.59

Table 7 – Program Income

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	10	8
Number of Non-Homeless households to be provided affordable housing units	178	110
Number of Special-Needs households to be provided affordable housing units	0	0
Total	188	118

Table 8 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	10	8
Number of households supported through The Production of New Units	82	77
Number of households supported through Rehab of Existing Units	86	27
Number of households supported through Acquisition of Existing Units	10	6
Total	188	118

Table 9 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Number of households supported through rehabilitation of existing units is the only category which is significantly short of the one-year goal. This is due to the delay in construction of the 47 units at the Northern Hotel, as well as delayed construction at Village on Shields. Both projects are expected to complete in 2018.

Note on Special Needs Households: Service of special needs households (seniors, persons with disabilities) is given higher priority for funding.

Discuss how these outcomes will impact future annual action plans.

Village on Redwood was reported in Program Year FY15 but completed in FY16. Village on Horsetooth is an FY16 project, which is expected to complete construction with final unit reporting in FY18.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	14	11
Low-income	30	5
Moderate-income	37	0
Total	81	16

Table 10 – Number of Households Served

Narrative Information

The overall outcome for this goal was 8 homeless households provided housing through TBRA, and 110 housing units (affordable homeownership) supported through the following activities:

- 1) Habitat for Humanity: 5 units (previous funding) at Cottages at Avondale
- 2) Housing Catalyst: 72 units (previous funding) at Village on Redwood (6 HOME units)
- 3) Loveland Housing Authority-LHIP: 15 units via rehab loans and emergency repair
- 4) N2N: 4 units at Aztec Rehab
- 5) N2N: 8 units at Crabtree rehab
- 6) City of Fort Collins Homebuyer Assistance: 6 (previous funding)

The numbers here reflect only units where CDBG or HOME funds were invested. Neighbor to Neighbor and the LHIP program only used local Affordable Housing Fund (AHF) dollars.

- CDBG: 5 Completed units at Avondale Cottages and 1 homebuyer assisted with down payment assistance (HBA loan)
- HOME: 8 extremely low-income households provided rental assistance through TBRA.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City continues to develop a strong partnership (funding, collaboration) with Homeless Gear, the lead organization operating the Murphy Center. The Murphy Center provides day-shelter and houses many agencies serving those experiencing, or at risk of, homelessness. Homeless Gear also conducts night-time outreach to unsheltered persons in our community, providing clothing, tents, food and personal care items to those community members in need.

The City of Fort Collins has continued to be an active partner in Outreach Fort Collins (OFC). The Social Sustainability Department Director is co-chair of that organization. OFC consists of a professionally staffed, on-the-street team who will build relationships with community members, service providers, businesses and city services as a means to address and deescalate disruptive behaviors downtown. OFC is in its second year and is working on a report that will compare outreach efforts made this summer to last summer, including data, outcomes, and qualitative feedback. To date, OFC has made over 2100 contacts with nearly 400 unduplicated individuals experiencing or at-risk of homelessness, and has worked with over 250 employees and owners at downtown businesses. Through contact with individuals, OFC can provide contact or coordination with a service provider, de-escalation, or Police or emergency medical service engagement as necessary.

The annual Point in Time (PIT) count in January was a community-wide effort, gathering critical data on persons experiencing homelessness, and spearheaded by the Northern Colorado Continuum of Care. The City provided funding and volunteers for that event.

Housing Catalyst has implemented a vulnerability index to assess which people are at the highest risk if they remain homeless. It is used to prioritize individuals for housing placement when units become available.

Addressing the emergency shelter and transitional housing needs of homeless persons

Starting in 2016, the City implemented systematic winter overflow shelter planning. Two new permitted uses were added to the Land Use Code to allow Seasonal Overflow Shelters (SOS) to be run at remote locations. SOS is operated by Catholic Charities, which also provides year-round shelter services, and Community Based Shelter Services, which provides volunteer-run sheltering at faith-based and nonprofit locations. Additionally, Catholic Charities and Fort Collins Rescue Mission add capacity at their community shelters, and Catholic Charities distributes motel vouchers to families during the winter months. Catholic Charities increased year-round capacity for women starting in winter of 2015-16.

Housing Catalyst, which runs the first Permanent Supportive Housing (PSH) project in Fort Collins, continues due diligence efforts towards developing a second PSH project in Fort Collins.

Due to the overall critical shortage in affordable housing supply in Northern Colorado, transitional housing capacity remains a challenge. The City is continuing its partnership with Faith Family Hospitality (FFH) to develop transitional housing for families in a City-owned building. This project has almost completed the development review process and lease negotiations are in progress.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The Social Sustainability department's Social Sustainability Specialist is a board member for the Northern Colorado Continuum of Care, and continues to work with area healthcare providers and other care institutions to establish coordinated discharge planning processes. The City funds a variety of human service programs with City dollars that aid in homelessness prevention. These include, but are not limited to: healthcare scholarships through the Colorado Visiting Nurse Association which helps stabilize housing situations by supporting healthy recovery care; The Matthews House Empowering Youth Program which supports youth transitioning out of foster care and/or the juvenile justice system in attaining skills for self-sufficiency; the Murphy Center, a one-stop-shop assistance location for community members at risk of becoming homeless; and rent assistance through Neighbor to Neighbor, to keep low income individuals and families in their homes. The City's Utilities department provides a reduced rate for those with higher electricity usage due to medically necessary equipment and partners with Energy Outreach Colorado to provide energy bill assistance and weatherization.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

The City provides funding to programs such as Crossroads Safehouse and Project-Self-Sufficiency, which provide comprehensive support and promote individual and family self-sufficiency.

To continue achieving a major goal of Homeward 2020, Housing Catalyst continued due diligence work and finance structuring toward a second Permanent Supportive Housing (PSH) project in Fort Collins. The first PSH, Redtail Ponds, provides on-site services, as well as a variety of relationship building activities for residents such as a community garden, movie nights, and holiday celebrations. This model has proven successful; 91 people have been housed since Redtail Ponds opened in March 2015, including 33 veterans. In FY16 96% of residents remained stably housed. 17% have gained employment.

Since opening, only 10 have returned to homelessness.

In 2017, Housing Catalyst was able to create 10 additional units of permanent supportive housing for families by providing a subsidized apartment and accepting referrals for families experiencing homelessness, or at risk of homelessness, from One Village One Family and Project Self-Sufficiency. The referring agencies provide on-going support and case management to the families referred. Housing Catalyst also created new permanent supportive housing opportunities by applying for funds through the Homeless Solutions Program, established by the Colorado Division of Housing through an annual allocation of \$15.3 million from Colorado's Marijuana Tax Cash Fund. Housing Catalyst was awarded 5 project based vouchers and the Housing First Initiative at the Murphy Center will be providing referrals and supportive services.

Housing Catalyst is committed to the development and operation of a second Permanent Supportive Housing development similar to Redtail Ponds PSH. They have land under contract and are preparing a LIHTC application for spring 2018.

Also, Housing Catalyst administers 200 Non-Elderly Disabled (NED) vouchers for families whose head, spouse, or sole member is under the age of 62 and disabled; 65 Five-Year Mainstream vouchers whose head, spouse, or sole member is disabled; 135 Veterans Affairs Supportive Housing (VASH) vouchers whose head, spouse, or sole member is a formerly homeless veteran; and 50 Family Unification Program (FUP) vouchers reserved for families in need of housing to keep or reunify them with their children or youth aging out of foster care. Housing Catalyst also has the following preferences for its project-based voucher program: 5 project-based vouchers for families participating in Project Self Sufficiency, 5 project-based vouchers for families working with One Village One Family, 40 project-based vouchers for homeless individuals referred through the Northern Colorado Continuum of Care Coordinated Access System, and works with Catholic Charities and the Larimer County Criminal Justice Division to house individuals experiencing homelessness.

Volunteers of America (VOA) provided a Supportive Services for Veteran Families (SVVF) program called the Back Home Program. During FY16, in the Northern Colorado region, 110 families were engaged in the rapid rehousing service and 64 were housed. Another 14 families were supported through Homeless Prevention services.

Neighbor to Neighbor provided housing counseling to 2525 clients.

The Social Sustainability Department maintains a section of its website entitled "Looking for Housing and/or Help?" where community members can find information on community resources and service providers, including contact information for emergency assistance and affordable housing providers.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Housing Catalyst was approved for the Rental Assistance Demonstration (RAD) program in 2015. The RAD program allows a public housing authority to transition its public housing program to the project-based voucher program and opens up the ability to use the Low Income Housing Tax Credit program and private investment to maintain and repair affordable housing properties. Housing Catalyst will have transitioned 84 public housing units to the RAD program by the end of 2017. The remaining 70 public housing units will also be transitioned to the RAD program at a future date, thus removing all 154 units from the public housing program. Residents who move will have the opportunity to request a regular portable Housing Choice Voucher after one year, which they can use to move to privately-held housing.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Housing Catalyst operates the Family Self Sufficiency Program (FSS) for both Housing Choice Voucher holders and Public Housing residents. As households annually recertify their incomes with Housing Catalyst, they are invited to join the program. Currently Housing Catalyst has three FSS coordinators and 154 participants in the program.

Housing Catalyst also operates a homeownership program for voucher holders. Since starting the program, approximately 55 households have moved from the Housing Choice Voucher program to homeownership. The buyers are able to escrow a downpayment through the FSS program, and use the City of Fort Collins downpayment assistance and first-time homebuyer loan programs to purchase homes.

Housing Catalyst is in the process of public housing disposition, and has included Housing Catalyst residents in the Rental Assistance Demonstration (RAD) program planning process. Housing Catalyst has invited residents to meetings about the process, explained the process to residents, and included resident comments in the plan.

Housing Catalyst has one current resident on the Board of Directors, in a position designated for current or former residents of Housing Catalyst housing.

Actions taken to provide assistance to troubled PHAs

Housing Catalyst is not a troubled PHA.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Please refer back to the FY15 AAP for the full objectives text.

1. **Funding.** The Affordable Housing Capital Fund was approved by voters in 2015 and started collecting funds in 2016. It is anticipated to collect \$4 million over 10 years. This project will fund capital costs of development of one or more public or private housing projects designated specifically for low income individuals or families. Staff is presenting possible uses to Council. The City contributes over \$500,000 annually to the Affordable Housing Fund.
2. **Fee waivers and rebates.** Fee waivers were granted to a 72-unit new affordable housing development for their units targeting persons making no more than 30% area median income (AMI). Another request is pending for a new 96-unit development for their 30% AMI units. City Council is considering amending the waiver policy to allow all developers of 30% AMI units to be eligible for fee waivers that are now only available to the housing authority.
3. **Examine structures re: smaller unit construction.** The City removed minimum house size to allow for innovative housing options that still meet code. The City also created an internal housing task force to recommend financial and non-financial incentives and code changes. This topic will be addressed more specifically during the upcoming major comprehensive plan revision (City Plan), beginning FY17.
4. **Minimum standards for lot sizes.** The correlation between density, land use, and community goals continued to be researched. This will be addressed in more detail during the upcoming major comprehensive plan revision (City Plan). Also, a regional effort has commissioned a study on what amount of growth existing zoning could accommodate in Northern Colorado to determine if zoning needs to change on a larger scale.
5. **City's Land Bank.** During FY16, the City completed the process of selling one of its five Land Bank parcels. Work also began on loosening restrictions in the City's current Land Bank policy, in order to maximize opportunities for leveraging the asset by providing more options.
6. **Other regulatory policies.** The City monitored emerging IHO legislation and attempted to fix the construction defect litigation legislation at the State level. A regional housing work group was formed to look at policy and regulatory options to promote the development of housing options and solutions. The City is exploring the most effective ways to use the voter approved Affordable Housing Capital Fund.
7. **Priority housing needs.** As part of the FY16 allocation process, funds were allocated according to prioritized needs stated in the 2015-2019 Consolidated Plan and the most recent local Affordable Housing Strategic Plan.
8. **Alternative funding sources.** The new, voter approved ten-year Affordable Housing Capital Fund will have \$4 million after 10 years.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Competitive Process funding is made a priority for special populations or protected classes when appropriate programs and projects are brought forth. All of the projects receiving funding for FY16 addressed needs prioritized in the 2015-2019 Consolidated Plan. The City targets its funding to those housing and public service providers that serve the lowest income levels and provide for basic needs.

In FY16, the City resourced an equity and inclusion coordinator, whose duties include: managing the internal Equity Team and its subcommittees, which include cross-departmental and community representation; collaborating with internal and external stakeholders to move forward a variety of equity-related initiatives; helping coordinate internal and community trainings; and developing strategic metrics for the organization related to equity, inclusion and diversity.

Highlights of the organizational work accomplished in FY16 include: creating a diversity index displaying representation of the City's boards and commissions along multiple demographics; hosting a transportation equity summit; raising the Municipal Equality Index score to 78/100; drafting a community trust initiative for undocumented and immigrant members of the community; hosting the annual Multicultural Community Retreat; and developing internal tools and policies to help create a more equitable organization better able to serve all members of the community.

In addition, the City joined the Government Alliance on Race and Equity specifically to help strengthen its core competencies in the area of advancing racial equity, both internally and externally.

The City continues membership in the Community Equity Consortium which has representation from nearly two dozen community influencers, representing many facets of the diversity spectrum, such as racial and ethnic minorities and persons with disabilities. The CEC's focus is to be a catalyst agency to build capacity for equity and inclusion work in the community and includes a subcommittee on policy.

Actions taken to reduce lead-based paint hazards. 91.320(k); 91.320(j).

All properties receiving City funding (federal and non-federal) where a property was built prior to 1978, were subject to lead-based paint assessments or provided with lead-based paint assessment information, where appropriate.

There were no lead-based paint affected properties assisted in FY16.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City's FY16 Annual Action Plan cited both the City's Social Sustainability and Economic Health Strategic Plans. During FY16, funding and collaboration were key.

Please refer to the FY16 AAP for full objectives text.

- **Increasing access.** The City funded: Matthews House Youth Employment program (27 clients), and Project Self-Sufficiency (247 clients).

- **Partnering with employers.** The City is continuing to refine and launch Talent 2.0, a regional workforce plan with regional partners and local employers. Additionally, the City has hired a Business Specialist that focuses on small, women and minority-owned businesses. The City was also active in the Northern Colorado Healthcare Sector Partnership. Addressing the medical assistant shortage is a key local initiative.
- **Partnering with community educational institutions to enhance school readiness and early elementary reading literacy.** The City partners with United Way's BeReady school readiness campaign and Book Trust's initiative to increase book ownership in several local elementary schools. Teaching Tree Early Childhood Learning Center was awarded a City grant to provide 38 childcare scholarships.
- **Support programs that emphasize work force training and retraining.** Representation on Larimer County's Workforce Development Board, the local umbrella group (over many organizations and initiatives). The City partners with Front Range Community College and Colorado State University for workforce development through sector partnerships and advisory boards, and with Larimer County Workforce Center (LCWC) through the Workforce Investment Board, Talent 2.0, and regional business retention and expansion efforts. Additionally, the City's Human Resource department works to place LCWC clients in paid internship positions throughout the City.
- **Increase dependent care access.** Local Human Services Program dollars (\$198,500) funded five agencies providing childcare, which served 934 clients. One of these agencies (Respite Care) exclusively serves children and youth with disabilities. CDBG funds (\$38,500) assisted Elderhaus in providing daytime care for disabled adult dependents. Active on legislative front for State of Colorado's Childcare Assistance Program (CCAP).
- **Increase employment opportunities.** CDBG funding (\$25,000) was awarded to Disabled Resource Services (177 clients), with partial focus on employment opportunities and support. HSP funding (\$12,000) was used to support scholarships for low income participants in the Matthews House Education and Employment program.
- **Support programs.** The City plays a representative, collaborative role in community initiatives aimed at helping low- and no-income households. Efforts include: United Way's collective impact model toward more strategic family self-sufficiency funding; Bridges Out of Poverty, a national best-practices community capacity-building model; Homeward 2020, the community's ten year plan to make homelessness rare, short-lived, and non-recurring; Family Faith Hospitality, a comprehensive support model for working families to move toward self-sufficiency; and One Village One Family, a six-month program wherein a half dozen community members surround a family and provide financial and mentoring support.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City continues to support coordination and collaboration among the various service providers by sending City staff as liaisons to various umbrella groups (e.g., Mental Health and Substance Use Alliance of Larimer County) and offering support where needed. City staff also offered help and support to nonprofits in meeting federal requirements.

Staff continues to work closely with Homeward 2020, and to make progress on more complex issues such as panhandling, illegal camping, and disruptive behaviors in the downtown area.

Based on a highly effective model out of Burlington, Vermont, during FY15 the City and its partners launched Outreach Fort Collins, designed to address the challenging interfaces of downtown businesses, city residents, visitors, and those experiencing homelessness. In FY16 OFC and the City partnered to create and distribute a Homeless Resource Guide, which lists 46 area agencies and faith-based organizations that provide services to people with low-incomes and those experiencing homelessness. The brochure includes transit information and is distributed to those in need via 36 community partners including Police, Poudre Fire Authority, Natural Areas Rangers, Larimer County Department of Human Services, McKinney Vento (services for homeless students in Poudre School District), the Old Town Library, UC Health, Colorado State University, and variety of churches and service providers.

City staff made additional progress in addressing both short- and long-term seasonal overflow emergency shelter needs. The framework instituted during FY16 built upon efforts from the prior year and worked to systematize the tiered approach. Increased space was created at existing shelter locations and additional motel vouchers were made available. This response is designed to address the ongoing trend of an increasing number of families experiencing homelessness. Additionally, three remote locations for additional community-based sheltering services (“A Safe Place to Rest”) were successfully piloted during the 2016-2017 winter and will be used again in 2017-2018. The Seasonal Overflow Shelter (SOS) use was formalized through the City’s development review process, establishing seasonal overflow shelter as a permitted use. The Community of Christ church site was approved for this use and operated as an SOS in 2016; it will be used again for the 2017-2018 winter. Lastly, the framework instituted in FY15 for mobilizing a Winter Extreme Weather Shelter option was continued in FY16.

The City saw increased partnership strength with Homeless Gear, the organization in charge of Murphy Center operations, via a large in-kind donation of single ride bus passes. The City now provides the Murphy Center with 5000 passes each month, and works with staff to monitor use and increase efficiencies. The Murphy Center, which houses a variety of service providers, is Fort Collins’ day-center for those experiencing or at risk of homelessness.

The City added another dedicated Ranger to the Natural Areas in FY16, for a total of three. These Rangers are former police officers experienced in community policing, and are assigned to natural areas and trails, which are often sites utilized by unsheltered homelessness.

Progress was made on annual action items in the Social Sustainability Department’s Strategic Plan

(SSDSP) related to its four theme areas: Housing (A Place to Call Home), Community Prosperity (Opportunities for All), Equity and Inclusion (All Are Welcome), and Community Wellness (People Matter).

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City supported programs such as the Community Behavioral Health Treatment program, where wrap-around services are part of housing solutions and placement. As mentioned other places in this report, work continued on more comprehensive, formalized approaches to supporting those community members experiencing homelessness—especially through initiatives such as Homeward 2020 and Outreach Fort Collins.

In 2016, the City initiated NoCo Housing Now, which has since grown to become a regional work group that explores regional housing solutions and provides opportunities to learn from regional colleagues. This group is active in legislative review and in data collection and analysis.

City representatives are also actively involved in the two-county effort toward providing a Coordinated Access Housing Placement Specialist as well as serving on the steering committee for the Northern Colorado Continuum of Care, a subgroup of the Balance of State Continuum of Care.

Identify actions taken to overcome the effects of any impediments identified in the jurisdiction’s analysis of impediments to fair housing choice. 91.520(a)

The City’s Assessment of Fair Housing Tool is not due until January 2020. The City continues to follow a path of addressing Impediments and Observations identified in the updated 2012 AI:

Impediment No. 1: Some housing discrimination occurs in Fort Collins, especially for low income residents.

Impediment No. 2: Hispanics have much higher mortgage loan denial rates than non-Hispanics.

Impediment No. 3: The lack of affordable housing disproportionately affects some protected classes, especially persons with disabilities.

Impediment No. 4: Fair housing awareness and knowledge could be improved.

Observation No. 1: Some residents perceive an inequitable distribution of resources.

Observation No. 2: Some elements of the Land Use Code could be improved.

Ongoing work continues in addressing these Impediments. Impediments 1 and 2 were addressed significantly during the 2010-2014 Consolidated Plan time frame. The City continues to fund affordable housing development and rehabilitation with both federal and City dollars. These developments are monitored for Fair Housing compliance (Impediment 1). The Land Use Code has been updated to include language that is more clearly inclusive regarding persons with disabilities (Impediment 3; Observation 2).

Parks and Recreation Department is better messaging the equality of park amenities (Observation 1).

In FY16 the City has focused additional efforts on Impediment 4. This included multiple Social Sustainability staff attending Housing Colorado Statewide Outreach Meetings & Training, which included Fair Housing training presented by Denver Metro Fair Housing Center. One challenge the City faced in addressing Impediment 4 in FY16 was that the City did not have a designated Compliance Coordinator between October 2016 and June 2017; instead, they completed an organization-wide scan of compliance needs, re-defined the responsibilities and authorities of the role based on that discovery, and also moved the reporting structure from Human Resources to the City Manager's Office—reporting directly to the Assistant City Manager. Immediately following this discovery and revision process, the position was posted and a national search was conducted. The Equal Opportunity & Compliance Manager (EOCM) began in June 2017. One component of this role is to provide training on ADA, Title VI, Section 504 and Fair Housing to City employees. The EOCM, through the City Manager's Office, is forming two citywide networks for ADA and Title VI; participants in these networks will benefit from being on a cross-functional team and receive focused support and training. The EOCM is also a City staff liaison for the Commission on Disabilities, which provides community feedback for Council, and in FY17 will become the liaison to the Human Relations Commission as well.

The City's website has continued to provide Fair Housing information and complaint resources both on the City Manager's Office and Social Sustainability department webpages.

The City's Civic Engagement Liaison position continued to build meaningful outreach and engagement tools with the myriad of sub-populations in Fort Collins—especially with those persons and groups not previously effectively reached, and often comprised of protected classes, or HUD-defined special populations and persons in Presumed Benefit categories. Building those key connections helps in addressing barriers to fair housing choice (Impediment No. 3) by connecting community members to resources and support systems needed for success.

Examples of tools:

- Simultaneous interpretation headset used for better representation of people with limited English proficiency.
- Review of City documents that are high priority for translation. For example, the Landlord and Tenant Manual is being updated and will be translated to Spanish, and potentially Arabic, and shared with organizations in Fort Collins that work with or provide direct services to these groups.
- Discount and City rebate communications campaign and outreach – direct delivery of resource information to service providers throughout the community in both English and Spanish.
- Spanish resource webpage, including a survey on how to better serve community members and information about free translation and interpretation at City events (fcgov.com/myfoco/spanish.php).
- Update to City Plan will focus on equity and inclusion built into all outreach and will discuss affordable housing at several outreach events.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Public Service projects are monitored quarterly as reimbursement requests are processed. Annually, all agencies receiving federal funding receive an onsite monitoring as well. Staff also uses agency events to schedule site visits that include more informal assessments of an agency's current operational context.

The City's Affordable Housing Administrator performed monitoring of housing projects receiving federal funds through site visits in accordance with established federal schedules and guidelines for CDBG and HOME. The Administrator also worked with other entities (example: Colorado Division of Housing) in staying current on projects where multiple financial subsidy layers exist.

All RFPs soliciting proposals for funding contain minority business outreach language. In addition, contracts for successful funding awardees contain provisions emphasizing the importance of MBE-WBE outreach and inclusion. The City's Economic Health Office also works in more generalized minority business outreach and support.

The City stays abreast of all HUD bulletins, technical assistance, and other guidance tools in seeking to ensure compliance with comprehensive planning requirements.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City followed all its Citizen Participation Plan guidelines and standards regarding public notices, information distribution, and public review periods for HUD-related activities (Amended and HUD-approved in 2014).

Public notice for document review was provided in the community newspaper and on the City's website at least 7 days in advance of the 15-day review period. Notice was also shared with community agencies, and with one dozen entities ("Public Notice Partners") serving underrepresented populations, often including those in legally protected classes. Copies of the draft document were made available online, at the Social Sustainability Department, and at area library branches. All language in notices was ADA and Title VI compliant. All venues for public input were in accessible locations. The Draft CAPER was also distributed to all community agencies and community partners involved in working towards goals.

Comments received during the public review period will be included here.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City did not make any changes to program objectives, since none were warranted. They were based on extensive public input, decision-maker prioritization, the Social Sustainability Department's Strategic Plan, other local strategic plans (e.g., the Affordable Housing Strategic Plan), the 2015-2019 Consolidated Plan, funding proposals submitted, and available funding. There were no events or trends precipitating a reexamination of goals.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No. The City is working on a brownfield assessment with a grant from the EPA.

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

N/A

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

The following properties were scheduled for on-site inspections in accordance with regulations of §92.504(d). All required inspections were completed and results listed below:

- **Accessible Space – Harmony Road Apartments** **HOME Units: 3**
 - **Results:** The HOME units were inspected, tenant files monitored, and no issues were identified. The property and files were maintained in compliance with the HOME program.
- **Caribou II Apartments** **HOME Units: 2**
 - **Results:** The HOME units were inspected, tenant files monitored, and no issues were identified. The property and files were maintained in compliance with the HOME program.
- **Housing Catalyst (FCHA): Village on Redwood Completion Inspection** **HOME Units: 72**
 - **Results:** Construction was completed and all contract work performed as required under contract.
- **Village on Elizabeth** **HOME Units: 3**
 - **Results:** The HOME units were inspected, tenant files monitored, and no issues were identified. The property and files were maintained in compliance with the HOME program.
- **Village on Leisure** **HOME Units: 16**
 - **Results:** The HOME units were inspected and determined to be in compliance with property standards. The tenant files were monitored and four (4) households were identified as above 80% AMI, making the property temporarily out of compliance with the HOME income guidelines. A finding was issued requiring Villages to take action to raise the rent of those households to 30% of their adjusted gross income as required under §92.252(i).
- **Village on Stanford** **HOME Units: 1**
 - **Results:** The HOME units were inspected, tenant files monitored, and no issues were identified. The property and files were maintained in compliance with the HOME program.
- **Sanctuary Senior Apartments** **HOME Units: 3**
 - **Results:** The HOME units were inspected, tenant files monitored, and no issues were identified. The property and files were maintained in compliance with the HOME program.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units.

92.351(b)

- i. The general public, property owners, and potential tenants are informed of federal Fair Housing requirements and the City's affirmative marketing procedures. Information on these requirements and procedures is included in public notices, publicity materials and application forms for the CDBG and HOME programs.
- ii. Property owners are required to adhere to affirmative marketing procedures when attempting to fill a vacant unit that has received CDBG/HOME assistance for rental units. In any advertisement or listing for a vacant unit, the property owner is required to include a Fair Housing compliance statement or Equal Housing Opportunity logo.
- iii. Property owners are required to make special outreach efforts to solicit prospective tenants from groups which may be unlikely to seek housing in the local housing area. Vacancies are listed with Neighbor to Neighbor, Housing Catalyst, 2-1-1 Information and Referral and/or other local community or listing services which promote Fair Housing and reach a broad cross-section of community residents, including members of racial and ethnic minorities.
- iv. The CDBG and HOME programs maintain records on the racial and gender characteristics of tenants in units immediately after construction is completed. Property owners are also required to maintain ongoing documentation of compliance with affirmative marketing procedures and outreach efforts listed in the previous paragraph.

The City assessed the affirmative marketing efforts of HOME-assisted properties that were selected for on-site monitoring during the year. The site visits included monitoring of overall performance related to fair housing and non-discrimination and to ensure Fair Housing compliance is being carried out to the required provisions. The areas included in the review are:

1. Review outreach activities are in conformance with Fair Housing marketing plan.
2. Verify that HUD Fair Housing posters are prominently displayed at offices in which rental activity takes place.
3. Verify that all advertising material and websites contain the Equal Housing Opportunity logo.
4. Review of written Fair Housing, non-discrimination and reasonable accommodation policies and verify that documented procedures are in place.
5. Review leases and selection criteria to ensure they are in compliance with Fair Housing.
6. Verify grievance procedures and compliance with Fair Housing.
7. Inquire whether any Fair Housing complaints have been filed by any residents or applicants and if there were complaints filed, what action was taken.
8. Review records of lease termination and eviction for compliance with Fair Housing.

These actions were determined to be effective, and all projects monitored were determined to be in compliance.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

Prior to FY16, all housing projects received an initial allocation of EN funds. Program income was then used to replace the allocated EN dollars, and EN was re-allocated to eligible projects. After receiving the new HUD guidance related to the accrual and project specific allocation of PI starting in FY16, program income was accumulated and allocated on a project.

During FY16, Program Income was used for the following projects:

1. City of Fort Collins, FY16 HOME Program Administration: \$19,301
2. City of Fort Collins, FY15 HOME Program Administration: \$10,172
3. Housing Catalyst, Village on Horsetooth \$66,093. Units under construction, therefore, no tenant demographics to reports.
4. TBRA: \$17,587: 13 households assisted, all Caucasian, single-person households, non-elderly <30% AMI.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

The City adopted the 2015-2019 year Affordable Housing Strategic Plan in October 2015, which identified the following priorities for achieving the city's affordable housing goals:

1. Increase the inventory of affordable rental units
2. Preserve the long-term affordability and physical condition of the existing housing stock
3. Increase housing and associated supportive services for people with special needs
4. Support opportunities to obtain and sustain affordable homeownership
5. Refine development incentives and expand funding sources and partnerships

During FY2016, the City took the following actions to further these strategies:

1. Continued to be active in a regional housing work group looking for housing solutions.
2. Participated in two sessions at the Colorado Housing Now conference including a report out on the charrette on one of the Lank Bank parcels. Also participated on a panel at the Urban Land Institute's Denver symposiums. Participated in the housing team for the Partnership for Age Friendly Communities.
3. The City is conducting a policy refresh on the Land Bank program with extensive public outreach.
4. Provided fee waivers to the Villages on Redwood, a new affordable development with 72 units.

5. Assigned the City's 2017 Private Activity Bond (PAB) allocation of \$8 million to Housing Catalyst for the rehabilitation of 285 affordable rental housing units for low-income households.
6. Conducted ongoing outreach and communication with citizens and stakeholders regarding housing affordability-related issues.
7. The City is in the process of expanding the affordable housing fee waiver policy to allow all developers of units targeting incomes of no more than 30% area median income to be eligible to apply for fee waivers for those 30% AMI units.
8. Conducted exploratory conversations with large employers to encourage them to consider providing employee housing opportunities.

CDBG & HOME Funded Projects

Beneficiary Demographics

Activity	Total # of Clients/ Units	White	Black/AA	Black/AA & White	Asian	Asian & White	American Indian (AI)/ Alaskan Native	AI & White	AI & Black	Native Hawaiian/ Pacific Islander	Other	Hispanic*	Single Female Head of Household	Single Male Head of Household	Persons with Disabilities
PUBLIC SERVICE PROJECTS															
Catholic Charities:Senior Services	208	202	5	0	0	0	0	0	0	1	0	24	1	1	159
Catholic Charities:Shelter	1746	1383	151	0	10	0	95	50	6	2	49	236	31	10	175
Crossroads Safehouse	354	293	15	0	8	0	6	0	0	2	30	89	87	1	7
Disabled Resource Services	177	170	1	0	0	0	6	0	0	0	0	14	0	0	177
Elderhaus	103	101	0	0	2	0	0	0	0	0	0	18	0	0	103
SummitStone Health Partners: CBHT/CDDT	25	23	1	0	0	0	1	0	0	0	0	24	1	0	25
SummitStone Health Partners: MH Murphy Center	404	315	23	0	4	0	19	5	1	4	33	48	19	5	227
TOTAL	3017	2487	196	0	24	0	127	55	7	9	112	453	139	17	873
HOUSING															
Housing: Housing Catalyst-TBRA disbursed (HOME)	8	8	0	0	0	0	0	0	0	0	0	0	0	0	8
Housing: Habitat Avondale Completed	4	4	0	0	0	0	0	0	0	0	0	0	3	0	0
Housing: Housing Catalyst, Village on Redwood	72	67	0	0	3	0	0	0	0	0	2	19	54	0	19
Housing: HBA Total	4	4	0	0	0	0	0	0	0	0	0	0	3	0	0
TOTAL	88	83	0	0	3	0	0	0	0	0	2	19	60	0	27

Total Population	White	Black	Asian	American Indian/ Alaskan Native	Native Hawaiian/ Pacific Islander	Other Race/Two or More Races	Hispanic	Female Head of Household*	Persons with Disabilities*
143,986	128,211	1740	4,222	933	128	8752	14,572	4260	9839
	89%	1.20%	2.90%	0.60%	0.10%	6.10%	10.10%	7.50%	6.90%

*2008-2012 American Community Survey 5-Year Estimates

City Funded: Human Service Program

Funding and Clients Served

Agency	Awarded	Expended	Unspent	Clients Served
Alliance Suicide Prevention	\$ 4,836.00	\$ 4,836.00	\$ -	2306
B.A.S.E. Camp	\$ 49,000.00	\$ 49,000.00	\$ -	116
Boys & Girls Club	\$ 23,000.00	\$ 23,000.00	\$ -	694
CASA-Advocates	\$ 12,000.00	\$ 12,000.00	\$ -	224
CASA-Harmony House	\$ 15,000.00	\$ 15,000.00	\$ -	267
Center for Family Outreach	\$ 8,000.00	\$ 8,000.00	\$ -	44
ChildSafe	\$ 35,000.00	\$ 34,844.49	\$ 155.51	332
Northern Colorado AIDS Project	\$ 6,000.00	\$ 3,258.77	\$ 2,741.23	73
The Family Center/La Familia	\$ 40,000.00	\$ 40,000.00	\$ -	14
Food Bank-Kids Café	\$ 23,500.00	\$ 23,500.00	\$ -	1614
Health District-Dental Connections	\$ 18,500.00	\$ 18,500.00	\$ -	365
Homeless Gear - Murphy Center Support	\$ 30,000.00	\$ 30,000.00	\$ -	2827
Homeless Gear - Program Support	\$ 30,000.00	\$ 30,000.00	\$ -	2187
Voices Carry/LC Child Advocacy	\$ 22,000.00	\$ 22,000.00	\$ -	123
Matthews House - Education & Employment	\$ 12,000.00	\$ 6,760.00	\$ 5,240.00	27
Matthews House-Youth Program	\$ 20,000.00	\$ 20,000.00	\$ -	176
N2N - Housing Counseling	\$ 32,500.00	\$ 32,500.00	\$ -	2525
N2N - Rent Assistance	\$ 39,011.00	\$ 39,011.00	\$ -	247
Project Self-Sufficiency	\$ 30,000.00	\$ 30,000.00	\$ -	247
RVNA	\$ 25,000.00	\$ 25,000.00	\$ -	42
Respite Care	\$ 30,000.00	\$ 30,000.00	\$ -	28
SAVA Center	\$ 22,000.00	\$ 22,000.00	\$ -	656
Teaching Tree	\$ 48,500.00	\$ 48,500.00	\$ -	38
Turning Point	\$ 12,500.00	\$ 12,500.00	\$ -	157
VOA-Home Delivered Meals	\$ 31,000.00	\$ 31,000.00	\$ -	99
TOTALS	\$ 619,347.00	\$ 611,210.26	\$ 8,136.74	15,428

City Funded: Human Service Program

Beneficiary Demographics

Demographic		# Clients
White	Non-Hispanic	8,520
	Hispanic	4,936
	Total	13,456
Black	Non-Hispanic	492
	Hispanic	14
	Total	506
Asian	Non-Hispanic	122
	Hispanic	3
	Total	125
American Indian/Alaskan Native	Non-Hispanic	196
	Hispanic	15
	Total	211
AI & White	Non-Hispanic	34
	Hispanic	2
	Total	36
AI & Black	Non-Hispanic	4
	Hispanic	2
	Total	6
Native Hawaiian/Pacific Islander	Non-Hispanic	20
	Hispanic	3
	Total	23
Other	Non-Hispanic	288
	Hispanic	777
	Total	1,065
Single Female/Male Head of Household*	Non-Hispanic	1,784
	Hispanic	170
	Total	1,954
Person with Disabilities		2,207
Total Clients Served		15,428