

Position: CNA: Direct Care/Activities Team – Elderhaus Adult Day Program

Responsible To: Executive Director, Site Supervisor

Hours: 24-40 hours per week, M-F (full-time and part-time options)

Salary: \$18.50 to start; PTO, optional health, vision, dental benefits,

Work with participants and other staff members to facilitate activities and to provide care for participants. We care about our participants and pitch in to help each other as needed. We will provide training for the right candidate to help you succeed.

Position Description

Activities and Direct Care:

- Lead or assist with daily onsite and offsite activities
- Assist participants with activities of daily living (meals, toileting, transfers, personal hygiene)
- Possess or ability to obtain CPR and First Aid certification (training provided by Elderhaus)
- Possess or ability to obtain QMAP within 90 days of hire (training provided by Elderhaus)
- Administer medications following proper policy/procedure (QMAP)
- Ability to lift at least 50 pounds
- Complete required documentation, including written daily notes, in a timely manner (daily)
- Report all incidents and complete incident report if required (verify with management)

Miscellaneous:

- Complete self-studies (continuing education)
- Open/close site as needed
- Attend monthly staff meetings
- Assist with miscellaneous tasks as needed; other duties as assigned
- Preferred: Drive vans/small buses to transport participants (\$1.25 per hour additional)

General Employee Expectations:

- Willingness and ability to work with adults living with dementia and other needs
- Ability to take/give direction while interacting in harmony with staff, volunteers, participants
- Stamina, patience, tolerance, with an attitude of concern, kindness, respect
- Reliable and prompt; comply with policies and procedures in the Elderhaus Policy Manual
- Personal conduct that enhances the overall professionalism of Elderhaus
- Must pass background check
- Zero tolerance of substance abuse
- Willingness to learn and improve professionally
- If you've ever replied to a request for help by saying, "That's not my job," please don't apply. If you want to make a positive difference in the lives of others, please DO apply!