

Job Title: REGISTERED NURSE AT ELDERHAUS ADULT DAY PROGRAM, INC.**Job Description**

The Registered Nurse (RN) is accountable to the Executive Director and works collaboratively with the Compliance Officer and Site Supervisor. As part of the support staff, the nurse is responsible for the oversight and supervision of medical aspects of the program, including medication audits, supervision of Certified Nurse Aides (CNAs) and Qualified Medication Administration Persons (QMAPs), and development/updates to participants' Plans of Care. The nurse provides professional services in accordance with policies, procedures, regulatory bodies, and standards of care.

Specific Duties

- Monitors the on-going medical needs of participants.
- Verifies accurate medication administration and supervises medication counts.
- Maintains current medication orders signed by a physician.
- Assesses participants for competence and ability to self-administer medications on a case-by-case basis.
- Collaborates with Site Supervisor and the support staff regarding acute participant issues.
- Provides education/training/competency testing to promote competence of support staff as assigned by the Executive Director and Compliance Officer.
- Performs skilled nursing tasks for participants on a case-by-case basis.
- Develops and updates person-centered care plans for each participant in collaboration with family, physician and staff in accordance with regulatory requirements.
- Interfaces with participants' health care providers as needed to obtain medical information and signatures.
- Maintains current, accurate records/documentation in each participant's medical record, including but not limited to, nursing progress notes and communications.
- Conducts employee health assessments, including but not limited to, TB skin test administration as assigned by the Executive Director.
- Provides consultation to Management Team as needed to develop guidelines around infectious disease prevention or other community/facility health concerns.
- Assists with annual evaluations of CNAs and QMAPs.
- Delegates nursing tasks to support staff according to agency policy and regulatory requirements.

Required Skills and Qualifications:

- Nursing degree from an accredited college or university
- Current, unencumbered license from the State of Colorado as a Registered Nurse (RN)
- Knowledge of the aging process, dementia, neuromuscular disorders, and disabilities and minimum of two years of experience with the geriatric population in a health care facility or home care
- Must possess effective communication (verbal and written) skills, medical knowledge, and understanding of standards of practice for the nursing profession.
- Ability and willingness to work collaboratively with Management Team and staff, participants and families, and health care providers.
- Must possess computer skills and ability to interface with electronic medical record platforms.

Job Specifics:

- 20 – 25 hours/week, four – five hours/day Monday - Friday. This is a part-time, hourly position.